

**COMMITTEE MEETING MINUTES**  
**TUESDAY, APRIL 9, 2024**  
**FRANKFORT, IL – FOUNDERS COMMUNITY CENTER**  
**7:15 p.m.**

- I. Call Committee to Order – President McCarey called the meeting to order at 7:50 p.m.  
Attendance: Commissioners Ruvoli, McCarey, Barz, Ponton, and Gentry; Executive Director, Gina Hassett; and Mary Strand, Recording Secretary.  
Absent: None  
Guest: None
  
- II. Administration –
  - A. Phone Services – Gina reported that there was no increase to renew the contract. Her recommendation is to renew with the current vendor for a 3-year period. CallOne was the former vendor.
  - B. Copier Lease – The lease is up for renewal. Gina will look into other vendors.
  
- III. Illinois DCEO Grant –
  - A. Fort Frankfort – Gina is still waiting for Leather Assoc. paperwork for the Fort Frankfort project. She reached out to Mitchell Construction who helped with another project, but they are not interested in doing this job. Discussion of completing the project with community involvement was held. The Community Build concept was discussed. Leather Association would be the project manager. The construction would be bid out, but the equipment would be picked according to the feedback received from the residents.
  
- IV. Facility & Property Update
  - A. Windy Hill OSLAD – None
  
  - B. Laraway Road Property – Some discussion with the nursery adjacent to the parcel has been held. He is open to discussion.
  
  - C. Land Donation – No update.
  
  - D. Five Oaks Park Property – Discussed the recent court hearing during the Executive Session earlier this evening.
  
  - E. Facility Rental Opportunities – No update.
  
  - F. Indoor Facility Exploration – Commissioner Barz shared the Frankfort Square survey and said he liked the way they showed the impact per \$1,000. Discussion was held. It was suggested that the survey should capture the location of the respondents if done online.
  
- V. FY 24/25 Budget – The draft budget will be presented at the April 23<sup>rd</sup> Committee Meeting.

## VI. Miscellaneous –

- The Efficiency Meeting will be held on April 23<sup>rd</sup>. The draft of the report will be presented. The final report is due May 31<sup>st</sup>. No charge for unfunded mandates was discussed.
- Commissioner Barz reminded all that the Board Elections need to be held in May or June.
- There was no additional information on the former Borg Warner property.

## VII. ADJOURNMENT – With nothing further to discuss, President McCarey adjourned the Committee Meeting at 8:25 p.m.

Respectfully submitted,

Mary T. Strand Board  
Minutes Secretary